THE STUDENT'S GUIDE



JEWELLERY CURRICULUM RETENTION in the SCHOOL EVALUATION and PROMOTION RULES CLASSROOMS DIRECTORY STRUCTURE of the VIRTUAL CLASSROOM



estudiando y enseñando arte desde 1922

The **CURRICULUM** of the training cycle of top grade of Plastic Arts and Design in ARTISTIC JEWELLERY is divided into 17 MODULES taught in the center and developed during two academic courses, in addition to the Training module in Workplace that takes place at the end of the second course.

For the student accredits the knowledge and skills acquired, he/she must perform a FINAL PROJECT, which will develop once passed positively all the modules mentioned above.

WEEKLY HOURLY DISTRIBUTION of the MODULES TAUGHT in SCHOOL

MODULES	1 st Course	2 nd Course
HISTORY of GOLDSMITHING, JEWELLERY and COSTUME JEWELLERY	2	2
ARTISTIC DRAWING AND COLOUR	4	
MODELLING AND MODEL MAKING	2	2
TECHNICAL DRAWING	4	
COMPUTER AIDED DESIGN	3	
MATERIALS and TECHNOLOGY: GOLDSMITHING and JEWELLERY	2	2
AUDIOVISUAL	2	
FOREIGN LANGUAGE: ENGLISH	2	2
JEWELLERY PROJECTS	5	15
JEWELLERY WORKSHOP	7	7
TRAINING and EMPLOYMENT GUIDANCE	2	2

Given the characteristics of some disciplines taught and given physical conditions that the School possesses; on occasions, it is essential that students develop part of their lesson time outside the centre, in other public spaces. Due to this circumstance, it is essential that the outputs of the centre are authorized by the legal representatives of the students.

EVALUATION, PROMOTION and RETENTION

To obtain the **TITLE of TECHNICIAN of PLASTIC ARTS and DESIGN in ARTISTIC JEWELLERY** is necessary a positive assessment in all the modules that comprise the curriculum; both the imparted in the educational centre and the phase of training in centres of work and the realization of a FINAL PROJECT cycle.

By the final draft, which will be overcome once all the modules have passed, the student must demonstrate mastery of the knowledge acquired, as well as practical preparation for professional practice.

The negative rating in more than two modules will prevent the promotion of the first to the second course. In this case, students should only study modules that had not passed.

The students will have to overcome each module four calls (two per academic year). On an exceptional basis, an extraordinary call in cases of disease that prevents the normal development of studies or others that deserve equal consideration may be authorized.

REVIEW of QUALIFICATIONS

Students may request clarifications on their final grades to their teachers in the 24 hours following its publication. In the case of a persisting disagreement and, when grades are final nature, they may apply for review in writing to the Head of Studies within two school days to the request for clarification or publication of the claimed rating.

When students are minors, it will assist the parents or legal guardians during the process of clarification and claims.

RULES, contained in the INTERNAL REGIME REGULATIONS

- 1. Relationships that exist between the different components of all walks of life of the centre shall be governed at all times with respect and consideration towards others criteria.
- 2. They shall comply with and respect the timetable approved for the correct development of the different activities of the school.
- 3. They will care and use properly the movable property and the facilities of the centre, as well as respecting the belongings of the other members of the educational community.
- 4. Class attendance, for being accredited courses, is obligatory.
- 5. Students must remain in the educational area throughout their teaching day, collected in the schedules of each group; and must not leave school without express permission of the teachers.
- 6. Class changes will be maximum diligence possible by teachers and students, because there is not a period of time between classes.
- In the course of any teaching activity it is not allowed the use of mobile phones or other electronic devices that disrupt the normal development of the activity, being optional to each teacher its eventual use according to reasonable and exceptional circumstances.
- 8. The student must follow the orientations of teachers with respect to their learning.
- 9. You must attend class on time and participate in the activities.
- 10. No class attendance without justifying more than 15% of the total number of classes by subject will lead to automatic loss of the continuous assessment on the subject involved. In this case to positively overcome the module you should go to a final exam.
- 11. Three absences of punctuality are counted as a lack of assistance.
- 12. Regardless of class attendance, to overcome positive materials, the student must submit 100% of the work envisaged in curriculum design.
- 13. Students will have to present personal authorization, if they are adult, and if they are minor, authorization of the person having parental authority, for all the activities that require departures from the school, in Palencia, province, provinces or cities.
- 14. Work tools used in class to the completion of the teaching time will be collected by the students.
- 15. At the end of the class, the student will also check that it leaves his post in appropriate conditions of order and cleanliness.
- 16. The student will continue to indications of the teacher regarding the handling of all types of machinery, as well as with the obligations in the field of safety and health at work.
- 17. Each group of students during the first fifteen days of each course will elect two delegates, who will be the valid partners in other levels of school and will become part of the board of delegates of students.

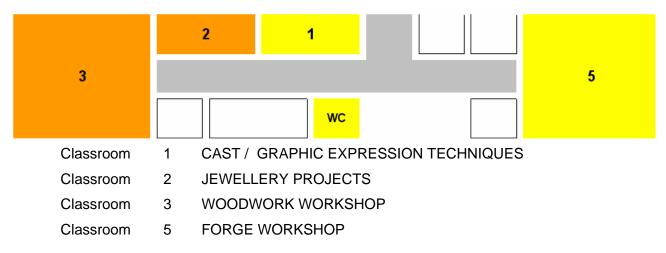
SECOND FLOOR

18 AyB		17	16	24	wc	21-В	
		19	15	BIBLIOTECA		21-A	
Classroom	15	HISTOR	HISTORY of ART / ENGLISH				
Classroom	16	SPANISH LANGUAGE / ENGLISH					
Classroom	17	COMPUTER SCIENCE					
Classroom	18	VOLUME / MODELLED					
Classroom	19	HISTORY of ART / PHILOSOPHY					
Classroom 2	1-A	PROJECTS of FURNISHING / DESIGN / ENLARGEMENT					
Classroom 2	1-B	TECHNIC	TECHNICAL DRAWING				
Classroom	24	PHOTOG	GRAPHY / AUD	DIOVISUAL			

MAIN FLOOR

8	wc	7-A 7-B Cj Sv	14 АуВ
9 АуВ		SP D S ESCALERAS JE	
Classroom	7-A	FOL / MATERIALS	
Classroom	7-B	MEASUREMENTS / TECHNOLOGY	
Classroom	8	ASSEMBLY ROOM	
Classroom	9	JEWELLERY WORKSHOP	
Classroom	14	ARTISTIC DRAWING	

SEMIBASEMENT FLOOR



💽 🗸 🙋 http://eama	rianotimon.centros.educa.jcyl.es/si	tio/index.cgi	Google 🖌 🖌	۶
nivo Edición Ver Favo	pritos Herramientas Ayuda			٩
🕸 🌈 ESCUELA de AR	TE y SUPERIOR de PALENCIA		🟠 🔹 🔝 👻 🖶 🔹 🔂 Págin.	a 🔻 🚫 Herramientas
Junta de astilla y León		Plataforma educativa ESCUELA de ARTE y SUPERIOR de PALENCI.	A WWW	
💦 Inicio 🛛 😽 Busca	ar	😧 💽 Contacto	S	itio Web
Secciones	Inicio		Domingo 11 de septiembre 2011 🔊 Aul	a virtual
ESCUELA 👌 ENSEÑANZAS 🅱	ESCLIELA d	e ARTE y SUPERIOR de		
IMPARTIDAS R GANIZACIÓN y 🦄		y RESTAURACIÓN de BIENES CULTURALE	s "MARIANO TIMÓN"	Red de Centros JCYL
NCIONAMIENTÓ E PARTAMENTOS 💊	ARTES PLÁSTICAS y DISI		SERVACIÓN Y RESTAURACIÓN	Centros JCYL
Enlaces de interés				TENENOS MUCHA EDUCACIÓN
mio de DIBUJO ESCOLAR S <mark>CUEIARTE</mark>				Revista
-				DIGITAL
ICIO de CURSO	NA			nlaEduc@

You can access to **VIRTUAL CLASSROOM** from the school page by selecting the link in the top right. After entering the values of **USERNAME** and the **PASSWORD**, you choose the virtual group you want to access:

In our case they shall be visible: ALUMNOS 2013-2014 and AV2012 CicloAPD JOY1 or 2



By way of example, we see the group home screen ALUMNOS 2011-2012

Inicio	🔋 Ayuda 🛛 🕵 Mis Datos 💦 Búsqueda 🧏 Administrador 🧖 🌉 Aula Virtual
SECCIONES	Este sitio ha recibido 15 visitas desde el 14/08/2011 domingo 11 de septiembre de 2011 ESPACIO VIRTUAL del CURSO 2011-2012 Ios ALUMNOS
Noticias	ESCUELA de ARTE y SUPERIOR de PALENCIA MATRICULADOS en el CURSO 2011-2012
Anuncios Calendario	CONSERVACIÓN y RESTAURACIÓN de BIENES CULTURALES 'MARIANO TIMÓN' Contenido no leído No hay contenidos no
Materiales	leidos incorporados desde el último acceso 31/D8/2011
Sitios	BIENVENID@ al ESPACIO VIRTUAL de los ALUMNOS Calendario de citas

And the group screen AV2011 CicloAPD JOY1

Inicio 🦉	Ayuda 🙎 Mis Datos 💫 Búsqueda 🧏 Administrador 🧏 Aula Virtual	
SECCIONES	Este sitio ha recibido 41 visitas desde el 13/04/2011 martes 20 de septiembre de 2011 AULA VIRTUAL para ALUMNOS de 1º de JOYERÍA Contenido no leido	
Materias Anuncios	Calendario de citas Calendario de citas Septiembre L Ma Mi J V S D	
Materiales Archivos	29 30 31 1 23 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 32 24 25	
Sitios Interacción	JOYERÍA 26 27 28 29 30 1 2	
Mail Interno	BIENVENID@ a la PLATAFORMA VIRTUA ESCUELA de ARTE y SUPERIOR de PALENCL conservación y restauración de Bienes culturales 'Mariano Timól	
	ц»	

It may be interesting that the first time you access the *VIRTUAL CLASSROOM*, you define an account of email in *MY DATA*; so you can receive notices from the virtual platform.

😤 🏟 🛐 ESCUELA de ARTE y SUPERIOR de PALEN	CIA [Mis Da	🏠 🔹 🔝 👘 🖶 🍷 📴 Página 👻 🎯 Herramientas 🔹 ≫
Junta de Castilla y León	Plataforma educativa ESCUELA de ARTE y SUPERIOR de PALENCIA	AULA
Inicio 🞯 Ayu	da 🙎 Mis Datos 💊 Búsqueda 🔗 Administrado	Aula Virtual
SECCIONES Con Presentación Materias C. Anuncios Calendario Materiales Archivos Sitios Interacción Mail Interno	riguración to: INFORMACIÓN PERSONAL Usuario 101 Nombre Un Apelido AlumnoAplicado Fecha Nac. Email Fotografía Examinar DATOS ADICIONALES	GRUPO: 1º de BACHILLERATO Ir a sección > Información personal > Datos adicionales • Contacto • Mensajería • Social • Trabajo • Personal • Redes sociales • Contenidos • Otros
	OPCIONES DE CONFIGURACIÓN	configuración

And it is very advisable that you personalize your **PASSWORD** in SETTINGS.

Mail Interno		Otros	
	OPCIONES DE CONFIGURACIÓN	Dociones de	
	contenidos no leídos 💿 Desde el último acceso		
	 En los últimos 7 días 		
	En los últimos 15 días		
	En los últimos 30 días		
	O Siempre		
	Cambio de clave		
	Clave actual		
	Nueva clave		
	Ingrésala otra		
	vez		
	Actualizar datos		
	. ė	-	
	Î Usuario actual: Un AlumnoAplicado Tu <u>comentario o sugerencia</u> nos interesa!		
	ESPACIO VIRTUAL para los ALUMNOS MATRICULADOS en el CURSO 2011-2012 Aula Virtual :: Consejería de Educación JCyL		



SUBJECTS:

Access on the left may be the most useful, allowing quick access to *FILES, WEB SITES, AND CALENDAR* of all the subjects in which you are enrolled.

SECCIONES	Asignaturas de GRUPO: 1º de BACHILLERATO. Contenido relacionado			Te encuentras en GRUPO: 1º de BACHILLERATO	
Materias		Archivos	Sitios	Calendario	
~	0. TUTORÍA				Asignaturas
Anuncios Toda la i	formación que necesitas sobre tus asignaturas!				> 0. TUTORÍA
Calendario	Blanca Cidón Arias María GutierrezGonzalez RosaMaria Otero Vega	0	0	0	MC C.MUNDO CONTEMPORANEO
Materiales	TUTORÍA VIRTUAL				MC EDUCACIÓN FÍSICA
Archivos	MC C.MUNDO CONTEMPORANEO				MC FILOSOFÍA y CIUDADANIA
Sitios	Responsables: María GutierrezGonzalez	0	0	0	 MC INGLÉS 1
Interacción	Magdalena GalánVicario	U	U	U	MC LENGUA y
Mail Interno	CIENCIAS para el MUNDO CONTEMPORÁNEO				LITERATURA 1
Contactos	MC EDUCACIÓN FÍSICA Responsables:				MM CULTURA AUDIOVISUAL
Salida	JoseAntonio LopezBenito	0	0	0	MM DIBUJO ARTÍSTICO 1
2 Qué deseas hacer?	Magdalena GalánVicario EDUCACIÓN FÍSICA	, i i	Ĵ.	-	MM DIBUJO TÉCNICO 1
					MM VOLUMEN



To see news of interest concerning academic or extracurricular activities organized by subjects.



CALENDAR:

To check the dates of exams, delivery of works and other appointments set by teachers of different subjects.



Consultation and download of basic or interesting documents related to the subjects of the group.



SITES:

Links to web sites recommended by teachers of all subjects.



INTERNAL MAIL:

To manage personal account that provides you with the virtual platform of the school. Each message can only carry a single attachment.



CONTACTS:

Relationship of the members of your virtual groups with the possibility of group messaging.

Salida EXIT: To close the logged in the VIRTUAL CLASSROOM.